

## **Full Name**

[Street, City, State, Zip] | [Phone] [Email Address]

## **Objective**

Seeking a challenging position as a bar manager, using management abilities and enthusiasm to serve and accommodate patrons, while ensuring that the bar functions effectively to maintain high level of customer satisfaction.

## **Professional Profile**

- Dynamic bar manager offering well-rounded experience in managing bars.
- Food and beverage served with faultless etiquette and professionalism.
- Team leadership
- Superb organization skills and confidence.
- Well-versed with local, state and federal regulations with regards to the sale and distribution of alcohol.
- Top communication and interpersonal skills; outgoing personality.

## **Professional Employment**

Garden Pub Networks - Key West, FL

2005 – Present

### **Bar Manager**

- Coordinated, liaised and managed the beverage and food service functions of the bar.
- Ensured that bar clients get quality service, which added to the image and market reputation of the establishment.

### **Bar Management:**

- Implemented effective procedures to ensure amiable environment.
- Established bar guidelines to be followed throughout service.
- Ensured that bar environment is safe as per the required health standards.

### **Staff Management:**

- Directed and coordinated staff to ensure proper functioning of operations – Advised and supervised staff regarding drinks and proper combinations to maintain service standards.
- Conducted bar training sessions for newly inducted staff, teaching proper bar services.

## **Qualifications**

- Graduate in Hotel/Hospitality Management.
- Certificate in Bar Management.
- High School Graduate.