**Harrison Ford**

906 Patricia Drive – Commack, NY 90212

Contact #, Email

**OBJECTIVE:** To obtain a position as a Bartender with Starwood Hotels utilizing hospitality education, front desk experience and customer focused approach in order to maximize the efficiency of the hotel.

**EDUCATION**

A.A, Customer Service and Hospitality | Jan 2014

Commack City College – Commack, NY

**CORE STRENGTHS**

• Hands-on training in bartending from the ABC Bartending School

• Well versed in identifying and mixing drinks to make perfect concoction

• Committed to demonstrate genuine hospitality and provide quality services to customers

• Demonstrated ability to keep the bar clean and organized by following hygiene rules and procedures

• Thorough understanding of providing garnishes pertinent to types of drinks

• Particularly effective in engaging customers in conversation in a professional yet friendly manner

**SKILLS AND CAPABILITIES**

• Excellent verbal communication skills

• Strong interpersonal and problem solving abilities

• Empathetic and quick to connect to people

• Proven ability to work in a multi-disciplinary environment

• Able to work efficiently in a fast-paced and noisy environment

• Computer: MS Office Suite

• Bilingual: Spanish and English

**PROFESSIONAL EXPERIENCE**

Fairmont Hotels & Resorts – Commack, NY | Summer 2013

Front Desk Agent

• Greeted, checked-in and settled guest accounts at the same time as ensuring all service standards are followed

• Assisted guests about hotel facilities in an obliging manner

• Kept the front desk area clean

**EXTRA CURRICULAR ACTIVITIES**

• Member of the school debates society
• Active member of the school dramatics and swimming clubs
• Performed volunteer work at SOS Children’s Village