

Mitch McGuffey

100 Broadway Lane
New Parkland, CA, 91010
Cell: (555) 987-1234
example-email@example.com

Summary

Attentive Catering Server presenting and setting up food and beverages as per the request of clients. Ensuring that all food is kept at the appropriate temperature. Efficiently taking care of relating duties, including setting up table decorations, storing leftover food and cleaning up the serving area when finished.

Highlights

- Awareness of safe food temperatures
- Knowledge of food and wine matching
- Food and beverage serving standards
- Customized menu preparations
- Photoshop proficiency
- Food presentation techniques
- Versatile communicator
- Friendly and outgoing

Work Experience

April 2013 to Present Special Event Catering—New Cityland, CA Catering Server

- Use Photoshop and other illustration software to create customized menus for clients.
- Confirm that all food is fresh and served at the appropriate temperature.
- Carry food from food delivery trucks to the designated serving area.
- Arrange tables and chairs for scheduled events.
- Assist with decorations.

September 2010 to March 2013 Fresh Air Resort—New Cityland, CA Catering Server

- Ensured that the resort's dining hall was kept clean and organized.
- Responded to questions about food and ingredients.
- Coordinated with resort staff to set up everything for special
- Selected appropriate wines for more elaborate engagements.
- Worked flexible schedules based on the time and location of the event.

November 2008 to September 2010 Pacific Catering Services—New Cityland, CA Catering Server

- Met with clients to determine how and when food was to be served at the scheduled event.
- Consistently communicated with clients and encouraged feedback.
- Greeted guests and made polite conversation while serving food and presenting beverage selections.
- Carefully cleaned fine dishware and silverware used for certain events.
- Properly disposed of food as per company's standards.

Education

2008 New Cityland Community College, New Cityland, CA Associate's Degree, Restaurant Management