

## **JOHN SMITH**

1 Main Street  
New Cityland, CA 91010  
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### **Summary**

Friendly and courteous Server with over 10 years' experience in bar and restaurant settings and current California Food Handlers Card. Proficient knowledge of food, wine, and spirits. Seeking a position in an upscale restaurant, resort, or country club where knowledgeable service is valued and room for advancement is available.

### **Highlights**

- Money handling experience
- Sales proficient
- Team leader
- Knowledgeable of wine and liquor
- Customer-focused

### **Trainer**

- Food service and safety expert
- Excellent communicator
- Accurate and detail-oriented
- Dedicated and dependable

### **Experience**

April 2011 to Current  
Callahan's New Cityland, CA  
Server

- Demonstrate genuine hospitality while greeting and establishing rapport with guests.
- Guide guests through menus while demonstrating thorough knowledge of the food, beverages, and ingredients.
- Precisely describe menu items and special offerings and appropriately identify wine pairings.
- Proactively prepare for large parties and reservations, anticipating planning and staffing needs.
- Buss, clear, clean, and set tables when support staff are backed up.

May 2007 to March 2011  
Donovan's Pub Davison, OH  
Bartender

- Worked busiest weekend shifts and some weekday lunches.
- Answered guest questions, took orders, and suggested menu items.
- Relayed orders to kitchen by quickly and accurately recording guest selections and keying them into the register.
- Inventoried and restocked items throughout day.
- Optimized bar revenue by suggesting and implementing contests and social media events to draw in customers.

January 2004 to February 2007  
Ruby's Steakhouse Nashville, TN  
Server

- Took guest orders and handled customer service requests.
- Maintained dining room in clean, neat, and stocked fashion.
- Filled in for bartender as needed.

## **Education**

2016 University of California New Cityland, CA  
Bachelor of Science Computer Science

Minor in Electrical Engineering