

YOUR NAME

Your Mailing Address, Your Phone Number, Your Email

OBJECTIVE

Retail store manager with a career path in consumable hard and soft line products seeks position with [Company Name]. Track record of consistently meeting and exceeding customer expectations and company goals. Core competencies include customer relations, employee supervision, training, operations, sales promotions, and P&L accountability.

PROFESSIONAL EXPERIENCE

Company One, Town, US
Store Manager

date to date

- Manage total store level operations, including staff hiring, training, evaluation and work schedules.
- Handle budget planning and tracking, accounting and payroll.
- Coordinate inventory control, receiving; merchandising (plan-o-grams) and store maintenance.
- Direct loss prevention initiatives, successfully reducing shrink by \$15,500 a week.
- Led store to rank in top 100 locations from a national region of 5,750 locations.
- Achieved the highest sales growth in region; store was chosen as a model store for district.

Company Two, Town, US
Store Manager

date to date

- Responsible for every phase day-to-day store operations.
- Established sales goals, managed budgets and devised sales forecasts.
- Maximized sales and profitability of assigned areas through execution of company programs.
- Interviewed, hired, trained, mentored, coached and evaluated performance of hourly associates.
- Responsible for personnel management, merchandise selection and presentation and store operations.
- Worked with store managers to ensure merchandise changes aligned with sales patterns.

Company Three, Town, US
Assistant Store Manager

date to date

- Responsible for overseeing the entire store operations.
- Assisted manager in all areas of resets, remodels, relocations, and new store openings.
- Handled sales tracking and reporting, inventory control, and employee payroll.
- Training and supervised full and part time personnel.
- Worked directly with vendors to confirm and verify shipments.
- Managed all aspects of merchandising, window displays, and stocking.
- Ensured excellence in customer service and resolved all problems at the store level.

EDUCATION

Name of School, Location
Type of Degree/Certificate/Diploma

Date