

**Full Name**  
**Address**  
**Phone/Cell**  
**Email**

## **Objective**

A Cashier position with the opportunity to contribute to the efficient operation of the company, and to earn advancement through on the job performance.

## **Summary of Qualifications**

- High self-motivation
- Fast learner and flexible
- Dependable
- Cashier training
- Customer service experience
- 10-key proficient

## **Professional Experience**

**Name of Employer City, State**

**Job title**

**Start Date – End Date**

- **(Example)** Provided customer service, operated cash register, maintained a clean work area, priced and organized merchandise.
- **(Example)** Developed ability to work in a fast-paced atmosphere.
- **(Example)** Maintained excellent client relations and developed client rapport.
- **(Example)** Diplomatically resolved customer's complaints on as-needed basis.
- **(Example)** Ability to follow instructions well and make decisions with little or no supervision.
- **(Example)** Delegated responsibilities to employees to meet company's expectations.
- **(Example)** Effectively developed telephone communication skills and consistently met quotas.

## **Education**

School Name – Major – Year Graduated

Honorable Mentions