**Karen Finkbeiner**

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**Job Objective**: To use my abilities and skills and gain employment as Fine Dining Server.

**Highlights of Qualifications:**

* Extensive experience of fine dining services
* Profound knowledge of varying types of foods and beverages
* Exceptional knowledge of state liquor laws
* Familiarity with food serving standards
* Wide knowledge of property and company policies and procedures
* Proficient with safety and sanitation standards
* Ability to handle cash transactions
* Proficient with MS office applications
* Ability to work in demanding work environment
* Ability to provide exceptional customer services

**Professional Experience:**

Fine Dining Server

Fontainebleau Resorts, Collins, MS

August 2007 - Present

* Seated and obtained food orders from customers.
* Informed about daily specials and answered customer questions regarding menu items.
* Communicated customer orders to kitchen staffs.
* Maintained work station clean and organized.
* Served food and beverages within appropriate times.
* Refilled beverages as needed.
* Cleared clutter and dirty dishes from the tables.
* Prepared checks and processed customer payments.

Fine Dining Server

Valley Forge Casino Resort, Collins, MS

May 2004 - July 2007

* Ensured fine dining experiences for customers to encourage repeat business.
* Arranged tables and chairs based on the type of events.
* Communicated customer’s additional meal requirements and special requests to kitchen staffs.
* Contacted kitchen staffs regarding recook orders and menu question from customers.
* Ensured the quality of food served.
* Cleared and cleaned tables for next guests.
* Stocked coffee, sugar, napkins, cups and other glassware at service station.
* Suggested any special menus and desserts to customers.

**Education:**

Associate Degree in Restaurant Management

Berkshire Community College, Pittsfield, MA