

John Smith

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Objective: To obtain a cashier position where I can utilize my excellent math skills, take care of daily money transactions and work with a variety of customers.

Skills:

- Excellent mathematical skills
- The ability to organize a variety of filing systems
- Vast computer knowledge and ability to work with the latest software
- Knowledge of accounting and cash handling software
- Sharp thinking skills and ability to handle difficult situations
- Ability to learn new skills at a fast pace
- Excellent customer service skills and record with previous employers
- Willing to take on additional responsibilities

Work Experience:**Whole Foods, Brooklyn, New York****Head Cashier**

January 2010 – Present

Responsibilities

- Working cash registers to check out customers
- Training newly hired cashiers
- Overseeing all cash transactions
- Balancing the cash inventory on a daily basis
- Using mathematical skills to fix cash register errors

Hard Rock Cafe, Manhattan, New York**Head Cashier**

January 2008 – January 2010

Responsibilities

- Handling all cash and credit transactions that took place in the dining space
- Responsible for stock piling the inventory on a daily basis
- Developed a restaurant-specific inventory for easier restaurant management
- Trained the new cashier, wait staff and hostesses of the restaurant
- Maintenance of all restaurant accounts

Shop Rite, Brooklyn, New York**Cashier**

January 2006 – January 2008

Responsibilities

- Handling cash and credit transactions at cash registers
- Possess a friendly personality with all customers
- Assist customers in taking advantage of sales

Education History:

American School, Manhattan, New York
General High School Diploma
2002 – 2006

Cashier Training Course, Brooklyn, New York
Certificate in Money Management
2006

References:

Available on request