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OBJECTIVE: Looking for a position as a Cashier with McDonald’s utilizing extensive experience in managing cash counter while providing exceptional customer service.

SUMMARY OF QUALIFICATIONS  
• 5+ years’ experience in cashiering and customer service  
• Well-versed in maintaining an assertive awareness of the areas around the cashier’s booth  
• Proficient in assisting accounts personnel with locating and reconciling data  
• Expert in typing and keyboarding  
• Proven ability to use various software applications such as Microsoft Office Suite and spreadsheets  
• Demonstrated attention to detail and ability to work in a self-directed manner

KEY ACCOMPLISHMENTS  
• Fulfilled the company’s defined customer experience by maintaining a friendly and customer focused approach  
• Promoted organization’s programs such as warranty sales, score-card, and private label credit card alike  
• Provided timely and appreciable customer service, increased revenue by 30%  
• Changed cash register handling process which increased efficiency by 20%  
• Maintained and imparted knowledge of cashiering procedures  
• Kept work area clean by utilizing appropriate cleaning standards  
• Managed, counted, verified, and reconciled daily sales which reduced losses by $20000

OTHER ACHIEVEMENTS  
• Improved store accounting system through creative ideas and overhauling the previous haphazard cash management system  
• Attained Employee of the Year award following customers’ feedback in proving excellent service

RELEVANT EXPERIENCE

K-Mart – Council Buffs, IA | Apr 2009 – Present  
Cashier

• Greet customers as they arrive and direct them to merchandise they need  
• Assist customers with buying decisions when required  
• Operate cash register and adding machine in order to manage cash for sold items  
• Calculate discounts as appropriate  
• Tag items for price and expiry date  
• Stock items when required  
• Balance all transaction at the end of the day for cash reconciliation

Southwestern Regional Medical Center – Tulsa, OK | June 2007 – Apr 2009  
Junior Cashier

• Managed deposits  
• Balanced accounts receivable checks  
• Recorded received transactions  
• Maintained electronic remit programs

EDUCATION  
The University of Tulsa – Council Buffs, IA  
Bachelor of Science in Accounting  
GPA: 3.71

ADDITIONAL SKILLS  
• Sound mathematical background  
• Good organizational and multitasking skills  
• Bagging, cleanliness and sanitation  
• Stand and walk for extended periods of time