

Fredrick Joel

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CASHIER

Offering quality and excellence in cashiering and customer service.

Goal-oriented, alert multitasker with extensive experience in cashiering and customer service. Self-starter with a demonstrated ability to scan items quickly and handle money while providing exceptional customer service. Known to go the extra mile for clients and coworkers. Able to solve problems with a multifaceted perspective. Record of following employer's policies and procedures. Expert in MS Word and Excel. Bilingual: English/Spanish

CORE CASHIERING COMPETENCIES

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|------------------------|-------------------------|--------------------------|
| - Cash Drawer Handling | - Cash Flow | - POS Operations |
| - Discrepancy Removal | - Bill Generation | - Reconciliation |
| - Merchandize Display | - Inventory Maintenance | - Transaction Processing |
| - Wrapping & Packaging | - Gift Cards | - Bagging |
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KEY ACCOMPLISHMENTS

- Implemented POS based transaction processing systems that enhanced billing and cashiering accuracy by 40%
- Cut down waiting time for customers by 3 minutes on average through leveraging quick and effective automated bill generation mechanisms
- Balanced cash drawer for the previous 6 months and removed all discrepancies within a fortnight of hiring

PROFESSIONAL EXPERIENCE

SPROUTS FARMERS MARKET, Novi, MI
Cashier, 6/2011 to Present

- Process and generate bills, accept cards and cash for payment of the same
- Process POS and balance cash drawer on daily basis
- Participate in end year inventory and cycle counts

DOLLAR TREE, Novi, MI
Retail Sales Associate, 4/2009 to 5/2011

- Assisted cashier in execution of merchandizing and billing operations
 - Processed and replenished merchandise and ensured stock availability on the assigned floor
 - Guided customers and provided them with highest quality of customer service
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EDUCATION

G.E.D | ABC SCHOOL, Novi, MI, 2009