

Full Name
[Street, City, State, Zip] | [Phone] [Email Address]

BARTENDER

Overview

Over five years' experience as a bartender in a [A, B, C] dynamic environment, people oriented persona, quick learner of new mixes, great customer service, resourceful, efficient and a hard-worker.

Objective Statement

To work in a bar in which I can utilize my customer service skills, professional expertise and knowledge of beverages towards expanding the customer base of the restaurant/bar, apart from ensuring optimum satisfaction for existing customers.

Key Skills and Qualities:

Friendly | Tolerant | Adaptable | Tremendous stamina
Excellent interpersonal skills | Exceptional customer service skills
Sales and marketing skills | Able to multi-task

- Good with numbers – mathematics skills.
- Knowledge of laws and procedures related to alcohol consumption.
- Team-Player as well as ability to work independently.

Educational Qualifications,

- Bartending courses – Bartending licensee and health certificate.
- Food handler card.
- High school diploma

Employment Experience

FAZ Hotels & Resorts San Francisco, CA 2007 – Present
Bartender

Key Responsibilities and Performance:

- Served customers in a helpful/friendly manner – Received drink orders from clients, waiters and waitresses, served drinks, collected payments and operated the cash register.
- Efficiently mixed ingredients to prepare cocktails; poured beers and wines according to drink recipes.
- Served snake food to customers seated at the bar.

- When required, checked identification of customers to ensure meeting age requirements for purchase of alcohol and tobacco products.
- Subtly surveyed and evaluated customers to ensure no over-consumption of alcohol.
- Cleaned up bar area on a regular basis.

Notable Initiatives:

- Ordered and maintained bar supplies such as: drinks, food and liqueurs.
- Regularly arranged attractive displays of bottles and glassware.
- Continuously reviewing information to keep up to date on new cocktails and drinks.
- Recommended different drinks to customers – presented new drinks and liqueurs.