**Henry B. Sheller**  
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**CAREER OBJECTIVE**

A bartender with 6+ years of experience across prominent hotels in New York looking for a happening hotel where I could use my excellent customer service and bartending skills to increase the clientele and the profits.

**SKILLS AND PROFICIENCIES**

* Pleasant personality and excellent communication skills
* Ability to greet and interact with customer to understand their requirements
* Highly skilled in mixing, garnishing and serving drinks to the customers
* Expert in increasing sales by introducing new flavors to the customers
* Ability to attract new customers with exclusive bartending skills
* Educating customers about the drinks and food available on the menu
* Expert in organizing, managing and maintaining the bar records
* Creative enough to arrange the bar to make it appealing

**PROFESSIONAL EXPERIENCE**

**Bartender**  
ABC Hotels, New York  
2011 – Present  
Responsibilities:

* Greet customers and communicate with them to take their orders
* Prepare and serve standard as well as custom made drinks
* Take orders from the server and deliver the drinks
* Introduce new drinks to the customers and ensure rise in sale
* Educate customers with new drinks and food on the menu
* Garnish the drinks in such a way that it appeals others at the bar
* Organize the bar is such a way that it creates an aura and captivates attention
* Monitor the sales and maintain records about the same
* Place order of the bar requirements well in advance

**Bartender**  
XYZ Hotels, New York  
2008 – 2011  
Responsibilities:

* Greet customers at the bar and server them drinks and snacks
* Take orders from the servers and prepare drinks accordingly
* Prepare and garnish drinks to make it look appealing
* Keep the bar area clean and organize it in a creative manner

**EDUCATIONAL QUALIFICATION**

Associate Degree in Hospitality, University of Texas, 2008  
High School Diploma, Plano City School, TX, 2005